

Paper A6

Assistant Clerk

Business Committee

Basic information

Contact name and email address	Sarah Moore sarah.moore@urc.org.uk
Action required	Decision.
Draft resolution(s)	Acting on behalf of the General Assembly, Assembly Executive appoints the Revd Dr Alex Clare-Young to serve as Assistant Clerk of the General Assembly from the close of this meeting to the close of the meeting of the General Assembly in 2029.

Summary of content

Subject and aim(s)	Assistant Clerk.
Main points	Appointment of Assistant Clerk.
Previous relevant documents	Business Committee reports to General Assembly and Assembly Executive.
Consultation has taken place with...	Business Committee Convenor of Nominations Committee.

Summary of impact

Financial	Expenses of Assistant Clerk.
External (eg ecumenical)	None.

1. Following the appointment of the Revd Sarah Moore to the role of Clerk at General Assembly 2023 for commencement at the close of General Assembly 2024, a new appointment to the role of Assistant Clerk was needed.
2. The Business Committee reviewed the role of the Assistant Clerk in 2024, agreed that it should continue, and an appointment should be sought in support of the work of the Clerk and of the work of the General Assembly as a whole. The Clerk and the General Secretary were directed by the Business Committee to oversee the practicalities of recruitment of an Assistant Clerk. The role was advertised in *Reform*, on the URC website, and via social media.
3. Nominations and expressions of interest were sought and several individuals around the life of the United Reformed Church were approached in respect of this role.
4. The Clerk and the General Secretariat is grateful to the Revd Dr Alex Clare-Young for their interest in this role. Dr Clare-Young was interviewed for the role of Assistant Clerk and the other provisions of the Safer Recruitment policy followed.