

The United Reformed Church  
**Template for voluntary  
driver agreement**



**Undertaking of Voluntary Driver to transport children  
and/or adults at risk in private cars on behalf of  
Church.**

Name of driver:

Phone number:

Email address:

Address:

### 1. Consent

- Children will not be taken out in transport without the prior consent of their parents or carers
- Adults at risk will give permission to being transported themselves, and discretion used in consulting first with their carers
- I will take care when assisting children or adults at risk to board and alight my vehicle, both ensuring the road is safe to do so, and following guidelines on physical contact

### 2. The driver

- I am over 25 and have held a full current driving licence for over two years
- I have/do not have an endorsement of 6 points or more on my licence (if six points or more I will share the details with the Church Safeguarding Coordinator or Minister)
- I do not have an 'unspent' conviction for a driving offence

### 3. The vehicle

**Seat belts:**

- My car is fitted with seat belts (both front and rear), and the numbers of people transported will not exceed the number of seat belts available
- All car passengers will be required to wear safety belts in the front and rear seats
- All children up to three years old will be carried in a child restraint
- Rear-facing baby seats will not be used in a seat protected by a front air-bag unless the air-bag has been deactivated manually or automatically

- Children from aged three up to their 12th birthday or 135cm in height (approx 4'5") (whichever they reach first) will use baby/child seats or booster cushions for older children
- All passengers aged 13 years or older will wear an adult seat belt.

My vehicle is comprehensively insured

I have informed my insurance company that I am a volunteer driver for church activities and, if required, I have obtained a passenger endorsement for the transportation of children or vulnerable adults

I understand that in case of any accident, injury or vehicle damage, the church's liability insurance policy does not provide primary or direct insurance for my vehicle

My vehicle is clean and in a road-worthy condition with up-to-date tax and MOT (where applicable)

At no time will the number of people in a car exceed the usual passenger number

**Escorts:**

Where possible, another responsible adult will accompany me, to assist with any emergencies

If in an emergency I have to transport a child or vulnerable adult on my own, the child or vulnerable adult will sit in the back of the car

Signed (driver):

Date:

Name of vehicle owner if different:

Signed (vehicle owner):

**Verification**

Confidential self-declaration and criminal disclosure received  Yes  No

Date:

Driving licence seen and insurance certificate seen  Yes  No

Date:

Car make and model:

Registration number:

Signed:

Date:

Role/designation: