

Paper R1

Complaints Procedure (Section Q)

Complaints and Discipline Advisory Group

Basic information

Contact name and email address	Adrian Bulley adrian.bulley@urc.org.uk
Action required	Decision.
Draft resolution(s)	Assembly Executive amends the Complaints Procedure (Section Q of The Manual) by adding the following two words to the third bullet point in the second set of bullets on page 3: “A complaint against or by an employee, which would be handled by their line manager under the appropriate Human Resources policy of the body which employs them”.

Summary of content

Subject and aim(s)	To clarify that all human resources complaints – whether by or about an employee – should not be handled using the complaints procedure.
Main points	
Previous relevant documents	Assembly Executive 2022 paper P2.
Consultation has taken place with...	

Summary of impact

Financial	None.
External (eg ecumenical)	None.