THE UNITED REFORMED CHURCH MINISTERS' PENSION FUND

MEMBER NOMINATED DIRECTOR FORM

NOMINATION FOR A TRUSTEE DIRECTOR

To: The Trustee of the Pension Fund (The United Reformed Church Ministers' Pension Trust Limited, 86 Tavistock Place, London. WC1H 9RT)

A: To be completed by the Nominee - (BLOCK CAPITALS PLEASE)

I would like to be nominated to serve as a Member Nominated Director (MND):

I confirm that to the best of my knowledge I am eligible to become an MND and confirm my wish to serve.

Full name of person to be nominated:

.....

Home address:

Telephone:
E-mail address:
(SIGNATURE)

Please attach a brief curriculum vitae which outlines the skills that you believe you could bring to the Trustee Board.

B: To be completed by 5 Pension Fund Members -

I confirm that I am a Member of the Pension Fund and that I wish to nominate

	FULL NAME IN BLOCK CAPITALS PLEASE	SIGNATURE
1.		
2.		
3.		
4.		
5.		

(insert Nominee's name in block capitals):

<u>NOTES</u>

a) The person who is being nominated as an MND must ensure that he or she is eligible to become an MND.

Any Active, Deferred or Pensioner member of the Pension Fund may become an MND. Legislation, however, provides that the following may not become, or may not continue to act as a Trustee Director:

- (i) a person convicted of any offence involving dishonesty or deception;
- (ii) a person subject to bankruptcy or sequestration, in both cases undischarged;
- (iii) a person who has made an arrangement with creditors but has not been discharged;
- (iv) a person disqualified as a company director; and
- (v) a person suspended, prohibited or disqualified as a trustee by the Occupational Pensions Regulatory Authority of The Pensions Regulator.

A person who purports to act as a Trustee Director whilst disqualified is guilty of a criminal offence.

An MND normally serves for a period of four years, unless he or she retires from office, dies or is removed in exceptional circumstances with the agreement of all other Trustee Directors. At the end of that four year period he or she may stand for re-election. An MND will cease to be

an MND if he or she ceases to be a Member of the Pension Fund on transfer of benefits to another pension arrangement.

b) Before agreeing to stand as a MND, you should be aware of what the role involves.

Rob Seaman, of the URC Finance Office would be pleased to send you information about this or put you in touch with someone who can answer your questions (see below), but briefly an MND has exactly the same functions and responsibilities as the other Trustee Directors. These have been summarised by the Government as follows:

- to be conversant with and act in accordance with the Trust Deed and Rules of the Pension Fund and within the framework of the law;
- to act prudently, conscientiously and honestly and with utmost good faith;
- to act in the best interests of all classes of beneficiary;
- to take advice on technical matters and any other matters which are not understood;
- to invest the assets of the Pension Fund.

The Trustee Directors are liable for ensuring that the Pension Fund is administered in accordance with the Trust Deed and Rules and legislation. If regulations are not adhered to financial penalties or prosecution could result, and these would be imposed on the Trustee Directors personally.

The persons selected as MNDs will be required to undertake training. The Trustee and its advisers will provide MNDs with the necessary support so that they can receive this training.

We suggest that if you are considering being nominated, you may first wish to read the guidance from the Pensions Regulator regarding requirements for Trustee Knowledge Understanding and Conversance. This can be found on the Pensions Regulator website, whose address is:

http://www.thepensionsregulator.gov.uk/trustees.aspx

- c) On completion, this Form should be returned **BEFORE 20th May 2018** to Rob Seaman at Church House, 86 Tavistock Place, London, WC1H 9RT.
- d) If you have any queries on the information outlined above, please contact Rob Seaman, in the URC Finance Office (at the address below), who will be delighted to send you information or put you in touch with someone who can answer your questions.

The United Reformed Church Ministers' Pension Trust Limited 86 Tavistock Place London WC1H 9RT

 Tel:
 0207 691 9869

 Email:
 rob.seaman@urc.org.uk